



# Ghani Khan Choudhury Institute of Engineering & Technology

(A Centrally Funded Technical Institute under the Ministry of H.R.D., Govt. of India)

Narayanpur, Malda - 732141, West Bengal

Memo No: GKCIET/2485

Date: 21-02-2019

## NOTICE

All diploma passed out students of session 2016-18 are hereby informed to apply for refund of your caution deposit in the prescribed form enclosed. You are requested to submit duly filled in form along with your bank details (clearly mentioning Bank A/C no. and IFSC of the bank) and other supporting documents (scanned copies) as mentioned below to the E-mail address: **admission@gkci.ac.in** within 15 days.

The scanned copies of following documents are to be sent along with the duly filled in and signed form:

1. 4th Semester Pass Mark-sheet.
2. Front page of Bank Passbook showing bank details

This issues with approval of the competent authority.

**Academic Coordinator (Diploma)**  
**GKCIET, Malda**



# Ghani Khan Choudhury Institute of Engineering & Technology

(Centrally funded Institute and Established by Ministry of H.R.D., Govt. of India.)

Office: Narayanpur, Dist: Malda, Pin- 732141, West Bengal

## APPLICATION FORM

### CAUTION MONEY RELEASE FOR PASS OUT / DROPOUT STUDENTS (TO BE FILLED BY CAPITAL LETTER)

Name of the Student : \_\_\_\_\_

Father's Name : \_\_\_\_\_

Date of Birth : \_\_\_\_\_ Sex: \_\_\_\_\_

Address : Vill/Area : \_\_\_\_\_

Post.: \_\_\_\_\_ P.S. \_\_\_\_\_

Dist. - \_\_\_\_\_ Pin- \_\_\_\_\_

Mobile /Phone No...: \_\_\_\_\_

Roll Number : \_\_\_\_\_ Stream: \_\_\_\_\_

Month & Year of Dropout/Pass out (copy of 4<sup>th</sup> sem mark-sheet): \_\_\_\_\_

#### **Caution Money may be credited in account:**

**Beneficiary Name (IN CAPITAL):** \_\_\_\_\_

**Name of Bank:** \_\_\_\_\_ **Branch:** \_\_\_\_\_ **Branch Code:** \_\_\_\_\_

#### **Account No: (copy enclosed)**

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#### **IFS Code:**

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I do hereby declared that I have **passed out / dropped out** from the **Diploma Course** of the session **2016-18**. Therefore, I request to refund Rs. 5000/- (rupees five thousand only) deposited as caution money during my admission to the Diploma course in the session 2016-18.

I also declared that I will not claim further the same in future.

**Dated:**.....

\_\_\_\_\_  
**Signature of the candidate**

#### **Note:**

- (i) Scanned copy this duly filled in and signed form is to be sent to the email id **admission@gkciet.ac.in**.
- (ii) NoC / No Dues certification from concerned HoDs / Assistant Librarian with respect to each student will be taken after submission of scanned copy of this form, before refund of caution deposit is made.