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## Ghani Khan Choudhury Institute of Engineering & Technology

(A Centrally Funded Technical Institute under Ministry of H.R.D., Govt. of India.)

Narayanpur, Dist: Malda, Pin- 732141, West Bengal

Memo No: GKCIET/4140

Date: 16.09.2019

### Office Order

In the interest of Institute academic related works the tenure of Deanship (Academic, Planning & Development) i.r.o. Dr. Nilkanta Barman, Associate Professor, Dept. of Mechanical Engineering, GKCIET has been extended for one more year w.e.f. 04.09.2019 till 03.09.2020 as per provision of Clause No. 20 (3) of MoA, GKCIET, Malda in addition to his own responsibility.

Henceforth, the Academic Co-ordinators, Exam Co-ordinators, HoS - Training & Placement, Wardens, Cultural Activities Committee and any other In-Charges associated with Academic Related matter shall assist the Dean-Acad, P&D and route all academic related correspondence through him to the Director, GKCIET before sending to the outside agencies and so on.

This issues with the approval of the competent authority.

  
(Md. Abdur Rajjaque)  
Asst. Registrar (A&E)

### Copy to:

- ✓ 1. Person Concerned (by name)
2. Dean-Student Welfare
3. All HoDs/ HoS'
4. System Manager – for uploading the same on institute website
5. Director for kind information please
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